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This resource guide, compiled for reference use by teachers, counselors, and other people involved with the vocational guidance and education of slow learners, contains materials selected on the basis of having a direct use for or application to the specified area. While no consistent bibliographical form is used, the following categories have been designed to facilitate use of the guide: (1) audio-visual materials, (2) bibliographies, (3) classroom materials, including textbooks and self study materials, (4) curriculum materials, (5) periodicals in the area of vocational guidance for the slow learner, (6) professional materials intended to aid the teacher and counselor in keeping up to date on vocational guidance and occupational information applicable to the slow learner, and (7) research and demonstration projects of interest to helping persons in the field of vocational guidance for the slow learner. The research reported herein was funded under Title III, Elementary and Secondary Education Act. *05224. (Author/CJ)

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FOR SLOW LEARNERS

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RESOURCE GUIDE

TO

SELECTED MATERIALS

FOR

THE VOCATIONAL GUIDANCE

OF

SLOW LEARNERS

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION

THIS DOCUMENT HAS BEEN REPRODUCED EXACTLY AS RECEIVED FROM THE PERSON OR ORGANIZATION ORIGINATING IT. POINTS OF VIEW OR OPINIONS STATED DO NOT NECESSARILY REPRESENT OFFICIAL OFFICE OF EDUCATION POSITION OR POLICY.

Compiled by,

Kenneth L. Tyson

October, 1968

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INTRODUCTION

This resource guide has been compiled for reference use by teachers, counselors and other people involved with the vocational guidance and education of slow learners and educable mentally retarded students in the special education classes.

Items have been listed in seven categories by author or by publisher. Since mailing addresses may be desired for some commercial publishers, complete mailing addresses have also been used for some of the research items. Consequently no consistent bibliographical form is used in this resource guide.

Resource materials have been selected on the basis of having a direct use for or application to vocational guidance for slow learners. There are probably many useful items not represented, however, this is a selection which is current to September, 1968.

The following categories have been designed to facilitate the use of the guide for reference and location of teaching materials and research concerning vocational guidance for slow learners. Most of these materials can be obtained by request or purchase order.

1. Audio-visual materials - These items include sources of free films which may be used for vocational and occupational information and souces of commercial tapes, filmstrips, and projectuals concerning vocational guidance.
2. Bibliographies - These are bibliographic listings of materials which are entirely concerned with vocational guidance of slow learners or have sections which include material on this subject.
3. Classroom materials - These include student texts and workbooks

for classroom use or self-study. Included are catalogs of companies or organization which can supply vocational guidance and occupational materials for classroom use.

4. Curriculum materials - Curriculum guides and sources of vocational information for teacher and counselor use are included in this section.

5. Periodicals - Vocational guidance and special education periodicals which have articles, sections or advertisements dealing with vocational guidance for the slow learner are listed.

6. Professional materials - These include texts and pamphlets which could aid the teacher and counselor in keeping up to date on vocational guidance and occupational information applicable to the slow learner.

7. Research and demonstration projects - This listing includes journal articles and pamphlets concerned with vocational guidance for the slow learner. Also many current reports of work experience studies and programs are included.

AUDIO-VISUAL MATERIALS

Aetna Life Affiliated Company, Hartford 15, Connecticut. Educational Films Catalog.

Associated Petroleum Industries of Pennsylvania, Free Film Library, P. O. Box 161, Harrisburg, Pennsylvania 17108. Film Catalog.

Association Films, Inc., 324 Delaware Avenue, Oakmont, Pennsylvania. Free Loan Films - Sales and Rental Subjects.

Audio-Visual Center, Purdue University, Lafayette, Indiana. Film Catalog (Listing 16mm motion pictures.)

Board of Education of the City of New York, Brooklyn, New York. Instructional Films and Tapes. Curriculum Bulletin 1962-63 Series, Number 7.

Department of Public Instruction, State Library, Visual Aids Section, Harrisburg, Pennsylvania 17126. Slides and Filmstrips Catalog, Supplemental List of Filmstrips, Tapes for Teaching, 16mm Sound Film Catalog.

Eastman Kodak Company, Rochester, New York 14650. Some Sources of 2 x 2-Inch Color Slides, Sources of Motion Pictures and Filmstrips.

Employers Mutuals, Wausau, Wisconsin. Films for schools.

Farm Film Foundation, 1425 H Street, N.W., Washington, D.C. 20005. Films Catalog.

Ford Film Library, 16 East 52nd Street, New York, New York 10022. Ford Films Catalog.

General Motors Corporation, Public Relations Staff - Film Library, General Motors Building, Detroit, Michigan 48202. Motion picture catalog.

Goodyear Tire & Rubber Company, The, Audio-Visual Department, Akron, Ohio 44316. Film Catalog.

Humble Oil & Refining Company, 928 No. Third Street, Harrisburg, Pennsylvania 17105. Film Catalog.

Imperial Productions, Inc., Kankakee, Illinois 60901. Imperial Instructional Tapes Catalog.

Kent State University, Audio-Visual Center, Kent, Ohio. Tapes for Teaching Catalog.

Long Filmslide Service, 7505 Fairmount Avenue, El Cerrito, California. Filmstrip Catalog.

Marathon Program Service, Public Relations Division, Marathon Oil Company, Findlay, Ohio. Film Catalog.

Modern Talking Picture Service, Classroom Service Department, 1212 Avenue of the Americas, New York, New York 10036. Free-Loan Educational Films for Schools.

Mountain Plains Film Library Association, University of Colorado, Tape Duplication Service, Bureau of Audiovisual Instruction, Boulder, Colorado 80304. Tape Recording Catalog.

National Association for Retarded Children, 420 Lexington Avenue, New York, New York 10017. Audio-Visual Media and Materials On Mental Retardation.

National Association of Manufacturers, 277 Park Avenue, New York, New York 10017. List of publications and films.

National Education Association, 1201 16th Street, N.W., Washington, D.C. 20036. Audiovisual Instruction, Special Education.

National Live Stock and Meat Board, 36 South Wabash Avenue, Chicago, Illinois 60603. Catalog of Meat Publications and Visual Aids.

New Holland Machine Company, New Holland, Pennsylvania. Free Farm Films from New Holland Catalog.

New York State Division for Youth, Film Library, 155 Washington Avenue, Albany, New York 12210. Film Catalog.

Audio-Visual Materials (continued)

Office of Mental Health, Department of Public Welfare, Division of Planning, Evaluation and Community Programs, Harrisburg, Pennsylvania 17120. Film Catalogue.

Pennsylvania State University, Visual Aids Library, Cooperative Extension Service, 113 Forestry Building, University Park, Pennsylvania 16802. List of Motion Pictures & 2 x 2 Slides.

Sears, Roebuck and Company, Consumer Educational Division, Department 703, Chicago, Illinois 60607. Film & Filmstrip Catalog.

Shell Oil Company, 149-07 Northern Boulevard, Flushing, New York 11354. A catalog of Shell films.

Shippensburg State College, Curriculum Materials Center, Shippensburg, Pennsylvania. Catalog of Instructional Films, Additions to the Curriculum Laboratory. November 1966.

Sinclair Refining Company, "G" Street & Hunting Park Avenue, Philadelphia, Pennsylvania 19124, Attention: Farm Sales. Film Catalog.

Sterling Movies USA, 43 West 61st Street, New York 23, New York. Film Catalog.

Texaco, Inc., 742 Delaware Avenue, P.O. Box 368, Buffalo, New York 14240. Film Catalog.

United States Department of Agriculture, Motion Picture Service, Office of Information, Washington, D.C. 20250. USDA Film Catalog, Films of the U.S. Department of Agriculture, 1964, Handbook No. 14 and No. 222.

United World Free Film Service, 221 Park Avenue South, New York, New York 10003. Film Catalog.

Wayne State University, Audio-Visual Production Center, Distribution Department, 680 Putnam, Detroit 2, Michigan. A Catalogue of Educational Films and Materials Produced and Distributed by Wayne State University.

A. J. Nystrom & Co., 3333 Elston Ave., Chicago, Ill. 60618, Our Community Helpers: The Supermarket Study Prints

Associated Educational Materials Companies, Inc., Usonia Rd., Pleasantville, New York Money Problems. Filmstrips

Audio-Visual Division, Popular Science Publishing Co., In., 355 Lexington Avenue, New York, New York 10017, How to Study Occupations, Your Life of Work, Job FindingFS

Audio-Visual Enterprises, 911 Laguna Road, Pasadena, California 91105, Trucks and the Motor Age (FS and Study Kit)

Career Information Center, Northeastern University, Boston, Mass. 02115, Career Tape Recordings

Colonial Films Inc., 70 Fairlie Street, N.W., Atlanta, Georgia 30303, Good Grooming Series, Job Application and Job Interview Series, Transparencies.

Curriculum Filmstrips, Factory Workers, Carrying Freight FS

Elkins Visual Text, 10031 Commerce Ave., Tujunga, California, Our Living American Economy (3FS)

Eye Gate House Inc., 146-01 Archer Avenue, Jamaica, New York 11435, Types of Little Towns, Stores in Little Town, Workers and Activities in Little Town, How America is Clothed, The Shoemaker, Our Neighborhood Laundry, The Automobile Service Station. FS

Family Filmstrips Inc., Money Problems. FS

The Jam Handy Organization, 2821 East Grand Boulevard, Detroit, Michigan 48211, Working in Our Community, Trucks, Training for Emergencies FS

Imperial Productions, Inc., 247 West Court Street, Kankakee, Illinois 60901, Cosmetologist (beauty operator), Local Truck Driver, Grocery Store Clerk, Assembler (factory), Auto Mechanics Tapes

Insurance Information Institute, 110 William St., New York, New York 10038, Patterns for Protection (Insurance for the home), Automobile Insurance, FS & Record

Audio-Visual Materials (continued)

Long Filmslide Service, 7505 Fairmont Avenue, El Cerrito, California 94530. Father Works for Family, Trip by Auto, My Dad is a Fruit Farmer, Jack Banks Savings, County Gov't Part 1 #4 and #5. FS

McGraw-Hill Book, Co., 330 West 42nd Street, New York, New York 10036, The Custodian, Wages and Hours, Service Station Attendant, Safety in Shops and Labs, Sanitation Department Crew, You and Your Grooming, Managing Your Money Series (6FS). FS

Restaurant-Hotel Aids, Loring Building, 1409 Willow St., Minneapolis, Minnesota 55403, Cinderella's Three Sisters (Waitress Training FS & Record).

Society for Visual Educations, Inc., 1345 Diversey Parkway, Chicago, Ill. 60614, Working in Our Town, Neighborhood Workers, How We Get Our Foods Series (The Story of Meat, The Story of Fruits and Vegetables, The Story of Bread, The Story of Milk). FS

Technifax Corporation, 6200 Kansas Avenue, N.E., Washington, D.C. 20011, How to Find a Job projectuals

U. S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212, Looking Ahead to a Career Slides

United Tranparencies, Inc., 57 Glenwood Ave., Binghamton, New York 13905, I Want a Job Transparency Set

Visual Products Division, 3M Company, 2501 Hudson Road, St. Paul, Minnesota 55119, Printed Originals - Basic Nursing Skills.

Your Lesson Plan Filmstrips, Why We Have Rules and Laws, Drawing a Map (school to home), FS

Co-Ed Forecast, Division of Scholastic Magazines Inc., 904 Sylvan Avenue, Englewood Cliffs, N.J. 07632, Money Management Transparencies

General Aniline and Film Corp., 140 West 51 Street Street, New York, N.Y. 10020, Using Banking Facilities. Transparencies

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Annotated Bibliography for Youth and Work Project. 1962. Taconic Foundation, Inc. 666 Fifth Avenue, New York 19, New York.

Bibliography of Materials in Special Education. Teachers College Press, Box 43A, 525 W. 120 th Street, New York, New York 10027.

Bibliography on Worthy Home Membership and Family Living for Teacher Use. Board of Education of the City of New York, Bureau of Curriculum Research, Curriculum Center, 130 West 55th Street, New York 19, New York.

Catalog of Free Teaching Materials. Salisbury, Gordon. Catalog of Free Teaching Materials, P.O. Box 1075, Vertura, California 93002.

Counselor's Guide To Occupation and Other Manpower Information. An Annotated Bibliography of Selected Government Publications. Bulletin No. 1421. 1964. Bureau of Labor Statistics, U.S. Department of Labor, W. Willard Wirtz, Secretary, Washington, D.C.

Curriculum Materials 1968. Association for Supervision and Curriculum Development, 1201 Sixteenth Street, N.W., Washington, D.C. 20036.

Educational Media Index. Guidance Psychology and Teacher Education. New York: McGraw-Hill Company. 1964. Educational Media Council, Inc., 250 West 57th Street, New York, New York 10019.

Knowing and Educating the Disadvantaged, an Annotated Bibliography. The Center for Cultural Studies, Adams State College, Alamosa, Colorado 81101.

List of Free Materials Available to Secondary School Instructors. The Educational Service Bureau, Dow Jones & Company, Inc., New York, New York.

List of Publications. California State Department of Education, Bureau of Textbooks and Publications Distribution, 721 Capitol Mall, Sacramento, California 95814.

List of publications concerned with Mentally Retarded Children. Pennsylvania Association For Retarded Children, Inc., 802 Payne-Shoemaker Building, Harrisburg, Pennsylvania.

List of publications. Family Service Association of America, 44 East 23rd Street, New York, New York 10010.

List of publications. Joint Council on Economic Education, 1212 Avenue of the Americas, New York, New York 10036.

National Association for Retarded Children, Inc., 386 Park Avenue South, New York 16, New York. Annotated Bibliography on Vocational Rehabilitation and Sheltered Workshops for the Mentally Retarded, Curriculum Guides - Educable Mentally Retarded, Selected Bibliography on Mental Retardation for Social Workers.

National Education Association of the U.S., 1201 Sixteenth Street, N.W., Washington, D.C. 20036. References on Vocational Education, References on the Education of Mentally Handicapped Children, List of Selected CEC Convention papers, division publications, and articles from Exception Children, List of publications.

NVGA Bibliography of Current Occupational Literature. 1967. American Personnel and Guidance Association, 1605 New Hampshire Avenue, N.W., Washington, D.C. 20009.

Public Affairs Pamphlets. Public Affairs Committee, Inc., 381 Park Avenue South, New York, New York 10016.

Publications and Reprints Catalog. Department of Publications, The Devereux Foundation, Devon, Pennsylvania 19333.

Reading List, Bibliography. The President's Committee on Employment of the Handicapped, Washington, D.C.

Selected Bibliography on Exceptional Children. Association for Childhood Education International, 3615 Wisconsin Avenue, N.W., Washington, D.C. 20016.

Bibliographies (continued)

Slow Learner in Business Education, a Selected Bibliography, The. Bibliography Series No. 1. 1964. Bureau of Economic and Business Research, College of Business Administration, Kent State University, Kent, Ohio.

Some Resources for Family Life Education. 1963. Board of Education of the City of New York, Publications Sales Office, 110 Livingston Street, Brooklyn 1, New York.

Sources of Free Occupational Information. The University of the State of New York, The State Education Department, Bureau of Guidance, Albany, New York 12224.

Special Education Bulletin. Farmington State College, Department of Special Education, Farmington, Main.

Teaching Aids in Textiles, Clothing, Grooming, and Home Furnishings - a source list. American Home Economics Association, 1600 Twentieth Street, N.W., Washington, D.C. 20009.

American Association of Mental Deficiency, P.O. Box 96, Willimantic, Connecticut, A Survey of Professional Journals Related to Mental Retardation.

Ayers, George E., Rehabilitation Counselor Education Program, Mankato State College, Mankato, Minnesota, Selected References on the Education and Vocational Rehabilitation of Mentally Retarded Adolescents and Adults. January 1940 - January 1967.

New York State Education Department, Bureau for Physically Handicapped Children, Albany, New York 12224, Bibliography.

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U. S. Department of Health, Education, and Welfare, Office of Education, Superintendent of Documents, Government Printing Office, Washington, D. C. 20402, Vocational Education: An Annotated Bibliography of Selected References 1917-1966.

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Bureau of Employment Security, Department of Labor, Washington, D.C. Choosing Your Occupation.

Bureau of Labor Statistics, Occupational Outlook Service, U.S. Department of Labor, Washington, D.C. 20212. Looking Ahead to a Career.

Carson, Esther O., B.A., M.A., 18623 Lake Chabot Road, Castro Valley, California. Teenagers Prepare for Work, Book I & II. 1954, 1956. Campus Work Experience. 1962.

Cass, Angelica W. Your Family and Your Job. 1948, 1966. Noble and Noble, Publishers, Inc., 750 Third Avenue, New York, New York 10017.

Connecticut Mutual Life Insurance Company, The, Hartford, Connecticut. Satisfaction Guaranteed.

Dreese, Mitchell. Hot to Get the Job. Chicago: Science Research Associates, Inc., 1941, 1944, 1949, 1960. 259 E. Erie Street, Chicago 11, Illinois.

Ellis, Ethan B., S. Alan Cohen, and Bernard Allen Siegel. How to Fill Out Application Forms, Manual A & B. New York: 1966. Hobbs, Dorman & Company, Inc.

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Feingold, S. Norman and Harold List. Finding Part-time Jobs. Chicago: Science Research Associates, Inc., 1962. 259 E. Erie Street, Chicago 11, Illinois.

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Finney Company. Finding Your Job Unit I, Volume I, 1961; Volume II, III, IV, V, 1962. Workbooks also. Minneapolis 26, Minnesota.

Goodman, Burton. Pete the Service Station Attendant. Judy the Waitress. McGraw-Hill Book Company, Webster Division, 330 West 42nd Street, New York, New York 10036.

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Lawson, Gary D., Supervisor of EMR Classes, Elk Grove Unified School District, Elk Grove, California. Everyday Business, 1958. Newspaper Reading, 1960.

Lefler, Janet. The ABC's of Courtesy. 1957. Ahrens Publishing Company, Inc., New York.

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Mooney, Thomas J. The Getting Along Se[illegible]s of Skills-Workbooks; Al Looks for a Job, Volume II "A"; A Job At Last, Volume III "A". 1964.

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Pfeiffer, William B. & Walter O. Voegele. The Correct Maid for Hotels and Motels. 1960. Hayden Book Company, Inc., New York, New York.

Prevo, Helen R. The Happy Housekeepers. Phoenix: 1964. Frank E. Richards, Publishers. New York.

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Restaurant-Hotel Aids, Inc., 1560 Rand Tower, Minneapolis, Minnesota 55402. Restaurant Training and Promotional Materials.

Schneider, Bernard. Getting and Holding a Job. Phoenix: Frank E. Richards, Publisher, 1966. New York.

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Science Research Associates, Inc., 259 East Erie Street, Chicago 11, Illinois. Bakeries, 1956; Supermarkets, 1958; Restaurants and Cafeterias, 1954; Planning Your Job Future, 1953.

Shawn, Bernard. Foundations of Citizenship. Phoenix: Frank E. Richards, 1963. New York.

Sinick, Daniel. Your Personality and Your Job. Chicago: Science Research Associates, Inc., 259 East Erie Street, Chicago 11, Illinois, 1960.

Stevens, Patricia. Guide to Good Grooming. Chicago: Science Research Associates, Inc., 1954. 259 East Erie Street, Chicago 11, Illinois.

Teal, R. Lois (Mrs.). Preparing For Job Success, A Pre-Vocational Reading Workbook for Special Education Classes. Houston: Houston Public Schools, Texas, 1961.

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Wolfbein, Seymour L. and Harold Goldstein. Our World of Work. Chicago: Science Research Associates, Inc., 259 East Erie Street, Chicago 11, Illinois, 1951.

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Addison-Wesley Publishing Co., Inc., Reading, Mass. 01867, Job Facts, How to Get a Job, Teachers' and Students' Manuals, Job Search Kit.

Albert Whitman & Company, 560 West Lake Street, Chicago, Illinois 60606, Community Helpers Series: What Can Money Do?

American Technical Society, 848 East 58th Street, Chicago, Ill. 60637, How You Can Get a Better Job, All About Me.

Brown Shoe Company, 4327 Gustine Ave., St. Louis, Mo. 63116, Student Kit.

Croft Educational Services, 100 Garfield Ave., New London, Conn. 06320, Home & Family Life Series.

Delmar Publishers Inc., Mountain Avenue, Albany, New York 12205, The Nurse Assistant, Introduction to Supermarket Occupations - Test Booklet.

Fearon Publishers Inc., 2165 Park Boulevard, Palo Alto, California 94306, To Be a Good American/Book 3, Plans for Living, Time and Telling Time, Eddie In School, Jerry Works in a Service Station, In Your Community, Measure Up-Teachers Manuals and Students Workbooks.

Fern Tripp, 2035 E. Sierra Way, Dinuba, California 93618, Super Market, Arithmetic Problems in Grocery Buying, Road Signs, I Want a Driver's License, Common Signs of Community Service and Safety- Package 1.

Follet Publishing Co., 1010 W. Washington Blvd., Chicago, Ill. 60607, The Turner-Livingston Reading Series (The Money You Spend, The Town You Live In, The Jobs You Get) Accent/Consumer Education (Insuring Your Life Income and Property, Understanding Consumer Credit, Investing Your Savings, Knowing How to Budget and Buy), Accent/Family Finances (Just Married, Family of Five, Containers) Accent/Jobs (Paycheck), The Turner Career Guidance Series (Wanting a Job, Training for a Job, Starting a Job, Looking for a Job, Holding a Job, Changing a Job)

Classroom Materials (continued)

Frank E. Richards, Publisher, 215 Church Street, Phoenix, New York 13135, Family Life, Family Life Workbook, Finding Ourselves, Useful Arithmetic (Book I & II), Getting Ready to Drive, The Getting Along Series (Vol I to Vol. V), You, The You Workbook, Arithmetic That We Need, Unemployed Uglies (1 & 2).

General Motors, Public Relations Staff, Detroit, Michigan 48202, Can I Get The Job?

Ginn and Company, 125 Second Avenue, Waltham, Mass. 02154, Tennagers and The Law by John Paul Hanna

The Glidden Company, Executive Offices, 900 Union Commerce Building, Cleveland, Ohio 44115, Getting The Right Job.

Gregg Division, McGraw-Hill Book Company, 330 West 42nd St., New York, New York 10036, Opportunity Knocks Series

Institute of Life Insurance, Educational Division, 277 Park Avenue, New York, New York 10017, Making the Most of Your Money.

Insurance Information Institute, 110 William St., New York, New York 10038, Insurance for the Home.

The John Day Company, Inc., 62 West 45th St., New York, New York 10036, How to Hold Your Job (Teachers Book and Student Workbook)

Methods and Materials Press, 6 South Derby Road, Springfield, New Jersey, Ma and Sue on a Job Interview,(Drama)

New York State Employment Service, Public Relations Office, 370 Seventh Ave., New York, New York 10001, Guide to Preparing a Resume, Are you a Woman Looking for a Job?. How to Begin Working, Why Young People Fail to Get and Hold Jobs, How to "Sell Yourself" to an Employer, How to Get and Hold the Right Job.

Noble and Noble, Publishers, 750 Third Avenue, New York, New York 10017, The Way We Live.

Portal Press, Inc., 605 Third Avenue, New York, New York 10016, Fiction on the Job (Sample Set B25300).

The President's Committee on Employment of the Handicapped, Washington, D.C. 20210, How To Get a Job (Teachers manual and student booklet)

Restaurant-Hotel Aids, Loring Building, 1409 Willow St., Minneapolis, Minn 55403, Training Yourself to Efficiently Clean and Santize a Restroom.

Science Research Associates, Inc., 259 East Erie Street, Chicago, Illinois 60611 Our Working World Set (Families at Work, Neighbors at Work, Cities at Work)

Scholastic Magazines Inc., 902 Sylan Avenue, Englewood Cliffs, New Jersey 07632, Better Buymanship Books (Clothing, Foods, Home Furnishings), Scope/Skills (Word and Reading Skills).

Special Service Supply, Box 705, Huntington, New York 12703, Arithmetic Skill Text for Daily Living, Dining Out Skill Text, Fundamental Forms Skill Text, Spelling Dictation Skill Text (part A), Job Application Skill Text.

South-Western Publishing Co., 5101 Madison Road, Cincinnati, Ohio 45227, How to Find and Apply for a Job, You and Your Job.

U. S. Department of Health, Education, and Welfare, Social and Rehabilitation Service, Administration on Aging, Washington, D.C. 20201, Consumer Guide for Older People.

CURRICULUM MATERIALS

Addison-Wesley Publishing Co., Inc., Reading, Mass. 01867, How to Get a Job, Teacher's Manual

Altonna School District, Altoona, Penna., Occupational Education In the Altoona Senior High School.

American Hotel & Motel Assn., 221 W. 57th St., New York, New York 10019, Your Career in the Hotel-Motel Industry.

American Institute of Men's and Boy's Wear, Inc., 1290 Avenue of the Americas, New York 19, New York, New-Dress Right Program Kit.

American Trucking Associations, Washington, D.C., Teaching Aids on Trucking and Transportation.

American Welding Society, 345 East 47th St., New York, New York 10017, Opportunities in the Welding Industry.

Army Opportunities, U. S. Army Recruiting Command, Hampton, Virginia 23369, U.S. Army Opportunities.

Bellman Publishing Company, P.O. Box 172, Cambridge, Massachusetts 02138, The Job Finder, It Pays to Advertise.

Board of Education of the City of New York, Publications Sales Office, 110 Livingston Street, Brooklyn, New York 11201, Conducting a Program of Basic Education with Adults, Practical Nursing for High Schools, Women's Apparel Trades for Vocational High Schools, Resource Materials in Civic Education for Adult Elementary Classes, Curriculum Resource Materials for Meeting School Retention and Pre-Employment Needs.

Brotherhood of Painters, Decorators, and Paperhangers of America, 1925 K St. N.W., Washington, D.C. 20006, Opportunity in the Painting, Decorating and Coating Trade.

Bureau of Employment Security, Washington, D.C., An Important Message About 40,000 Different Occupations, Don't Be a Dropout, How to Get and Hold the Right Job, How to Prepare Yourself for Job Interviews, Your Public Employment Services.

Bureau of Labor Statistics, U.S. Dept. of Health, Education and Welfare, Superintendent of Documents, U. S. Government Printing Office, Washington 25, D.C., Factory Jobs.

Bureau of Navel Personnel, Government Printing Office, Wash., D.C., Hospitalman.

California State Dept. of Employment, 800 Capitol Avenue, Sacramento 14, California 95800, Occupation Briefs.

California State Dept. of Education, Sacramento, Calif., Handbook on Work Experience Education.

Central Michigan University, School of Education, Mich., A Guide to Curriculum Materials for Exceptional Children.

Cinninnati Public Schools, Cincinnati, Ohio, The Slow Learning Program in the Elementary and Secondary Schools.

Commonwealth of Pennsylvania, Department of Public Instruction, Bureau of Curriculum Administration, Homemaking Education, Harrisburg, Pa. Homemaking Education Resource Materials.

Cooperative Extension Service, School of Hotel, Rest. & Inst. Management, Michigan State University, East Lansing, Michigan, Tourist and Resort Series on Food Preparation and Serving.

Delmar Publishers Inc., Mountainview Avenue, Albany, New York 12205, Introduction to Supermarket Occupations.

Dept. of Employment, State of Idaho, P O Box 7189, Boise, Idaho 83707, Occupational Guide, Groundskeeper.

Department of Housing and Urban Development, Superintendent of Documents, Government Printing Office, Washington D.C. 20402, Simplified Housekeeping Direction for Homemakers.

Division for Exceptional Children, Office of Public Instrudtion, University of Illinois, The Illinois Plan for Special Education of Exceptional Children: A Curriculum Guide for Teachers of the Educable Mentally Handicapped.

Curriculum Materials (continued)

Educational Affairs Dept., The American Road, Dearborn, Michigan, So You Want to be an Automobile Salesman, So You Want to be An Auto Service Technician, Instructional Materials.

Educational Service Division, Office of the County Superintendent of Schools, 1104 West Eighth Street, Santa Ana, California, Work Experience Education for the Educable Mentally Retarded.

Exceptional Children Division, State University College, 1300 Elmwood Avenue, Buffalo, New York 14222, Basic Curriculum Materials for Classes of Children with Mental Retardation.

Elwyn, Institute, Elyn, Pa. 19063, Guide to the Community (VolI, II & III), Curriculum for the Mentally Handicapped.

Fearon Publishers, 2165 Park Boulevard, Palo Alto, California 94306, Selected Free Materials for Classroom Teachers - Revised Edition.

Fearon Publishers, 2263 Union Street, San Francisco 23, California, How to Organize and Teach Units of Work in Elementary and Secondary Schools.

General Motors Corp., Public Relations Staff, Detroit, Michigan 48202, General Motors Educational Aids.

Harcourt, Brace & World, Inc., 757 Third Avenue, New York, New York 10017, Mathematics for the Consumer.

Hospital Association of New York State, Inc., 111 Washington Avenue, New York, New York 12210, Hospital Careers.

Hospital Research and Educational Trust, 840 North Lake Shore Drive, Chicago, Illinois 60611, Training the Nursing Aide.

Houston Independent School District, Houston, Texas, Mathematics Level I & II, Occupational Training for Junior High Schoool Boys - Teacher's Handbook, Job Opportunities- Sr. High School, Unit Six: Learning About Jobs, Motor Vehicle Maintenance, Food Trades, Building Maintenance, Building Trades.

J. P. Lilley & Son Inc., 928 N Third St., P O Box 3035, Harrisburg, Pa. 17105, Audio-Visual Equipment, Systems, and Materials Catalog.

Kern County Division of Special Services, Office of the Superintendent of Schools Bakersfield, California, A Suggested Curriculum Guide for Mentally Retarded Children in Elementary School.

Lebanon County Schools, Lebanon, Pa., Course of Study in Occupational Education for Senior High School Special Education Students.

Local Draft Board, Selective Service and You.

Mafex Associates Inc., Box 519, Johnstown, Pa. 15907, Curriculum Materials for the Exceptional Catalog.

McGraw-Hill Book Company, 330 West 42nd Street, New York, New York 10036, Recordkeeping Practice Set 1.

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Audio-Visual Materials

University of Minnesota, Audio-Visual Education Service, 55 Wesbrook Hall, Minneapolis, Minn. 55455, Preparing for Work. Filmstrips.

Co-Ed/Forecast Classtoons, 904 Sylvan Avenue, Englewood Cliffs, New Jersey 07632, Credit Transparencies and Master Repros.

Classroom Materials

Steck-Vaughn Company, Austin, Texas, Steps to Learning - Book I & II, You and Your Money, We are What we Eat, A job for You, They Work and Serve.

Zaner-Bloser Company, Columbus, Ohio, Legible Print Writing for Store and Service Personnel.

Globe Book Company, Inc., 175 Fifth Avenue, New York, New York 10010, English on the Job - Book 1 & 2, Vocational English - Book 1 & 2.

Exceptionale Products Corporation, P O Box 6374 - Richfield Branch, Minneapolis 23, Minn., Signs of Everyday Life.

Curriculum Materials

Small Business Administration, Washington, D. C. , Starting and Managing a Service Station.

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ADAMS COUNTY PUBLIC SCHOOLS
VOCATIONAL GUIDANCE PROGRAM
FOR SLOW LEARNERS

ESEA Title III # 05224
Box 586
Gettysburg, Pa. 17325

M. Francis Coulson, Administrator
Kenneth L. Tyson, Director
Phone: Area 717 334-5381

ABSTRACT

OF

THE VOCATIONAL GUIDANCE PROGRAM

FOR SLOW LEARNERS

TITLE III ESEA # 05224

Initial Grant

County Representatives

Adams County - E. Elizabeth Rutledge, Supervisor of Special Education

Cambria County - John Pastovic, Supervisor of Special Education

Lancaster County - Dr. June Smith, Supervisor of Special Education

Lebanon County - Sarah E. Minnich, Supervisor of Special Education

August, 1968

Applicant: Adams County Board of School Directors. M. Francis Coulson, County Superintendent of Schools, 149 Carlisle Street, Gettysburg, Penna. 17325

Project Administrator: M. Francis Coulson

Project Director: Kenneth L. Tyson, Vocational Guidance Program For Slow Learners, ESEA Title III # 05224, Box 586, Gettysburg, Pa. 17325, Phone: Area 717 334-5381

Participating Counties: Adams, Cambria, Lancaster, and Lebanon Counties will function as one unit for general administration, funding, and planning. Each county will have a different operational plan.

Project Dates: Began June 15, 1968. It is expected to be refunded through June 14, 1971.

Purpose: To provide for the transition of slow learners from the educational to the work environment through innovative application of group and individual vocational guidance, work experience, and follow-up by school and community resources.

Procedures: This proposal would be implemented through four different approaches in the four counties participating in the project, hoping to demonstrate that a combination of innovative guidance and work training plans, utilizing a variety of community resources, can be effective.

The objectives and needs of the project will be generally the same for all four areas with variations in the procedure and methods of accomplishing the goals of the program.

The joint effort will be steered by a coordinating council with combined leadership and contributions from all four counties and state level representatives.

Adams County will be responsible for all administrative activities in the project including payment of bills and personnel.

Adams County - proposes a three phase county-wide program.

Phase I would provide weekly group vocational counseling classes for slow learners which would continue through the work training phase.

Phase II would involve individual counseling and a work training program in the community for senior high school slow learners in the special classes.

Phase III provides for extending the work training program, post-school job placement, and follow-up activities in the community.

Cambria County - will provide guidance counseling services to the special education classes throughout the county.

At age 16, the boys will attend the occupational preparation school after which a community work training program will be provided. Follow-up activities are planned.

Lancaster County - counseling services are offered to the special classes as requested by the special class teachers. Work training program will be operated within various districts and coordinated by the counselor-coordinator. Individual counseling and follow-up activities are part of the program.

Lebanon County - will utilize group counseling in special education classes after which the students will be involved in the Lebanon County workshop for pre-vocational training. After the workshop period, the students will participate in a work training program in the community.

Professional Personnel: Adams County will provide a part-time project director who will also be a part-time coordinator-counselor, a part-time consultant (supervisor of special classes) and a part-time job coordinator.

Cambria County will hire a guidance counselor and a work experience coordinator, on a full time basis.

Lancaster County will use a guidance counselor, and a work experience coordinator on a full time basis.

Lebanon County will hire a counselor-coordinator to work full time.

Budget Summary: The total project summary proposes approximately $115,000. per year with a total of $347,000. for the three year period.

Each county has a separate budget breakdown and all funds will be handled through the Adams County Office.

Participants: The total persons served by the project is 1764 most of whom are secondary level special education students. Some slow-learners in regular classes and adults are also included for follow-up services after they have left school.

Dissemination: Progress and final reports will be sent to various educational news publications. Emphasis will be on dissemination to and through local school district media in order to facilitate acceptance of the program for possible permanent adaptation by the school systems.

Evaluation: Quantitative and qualitative measurements will be used to determine the value of vocational guidance and work experience for slow learners. An evaluation team of business, education, and service agency representatives will study the project and report on its effectiveness.

KLT:ejh